

## TECHNICAL REGULATIONS

### 1. Stand construction

Stand construction shall be built on the ground floor of pavilions. It is specifically forbidden to make holes, foundations, wet constructions or any other construction when digging and or/raveling is implied.

It is allowed to hang structures provided that they are beams or gantry frames on the booth space bought and that they do not invade aerial space of the neighbor booth.

Any other hanging element (lighting elements, etc.) shall have security slings.

Authorizations to install hanging elements shall be addressed to the Technical Management. Hanging structures are permitted but they are only approved by the Bicentenary Park authorities. You should take into account that these tasks can not obstruct the machines entry because they have priority so you should look for raising alternatives. Point 1.5 should be observed

It is very important to know that those tasks shall be made after the machines arrival at the premises.

Carpets must be adhered to the pavilion floors with double-sided tapes. Trade marks authorized are RAPIFIX, CYNDIL or DANCAN, whichever your choice is. Contact adhesive use is forbidden.

Maximum permissible construction height, which includes electrical devices and sign panels, is 6 m (except for the machines or products exhibited) and 4 m for the other elements such as constructive ones or machinery below the mezzanine provided that the installation of premises (air condition ducts, etc.) allow them to.

Exhibitors shall take into account not to block air condition or heating pipeline and free Access to electrical cable boxes in all pavilions.

Elevations higher than 2.5 m height placed on the adjoining space should consider the inclination of the columns.

Adjoining stands and isles that require dividing panels among different exhibitors shall be taken one meter away the panels so that they can be elevated to the specified height. It is not allowed to settle any type of graphics on the dividing panels. Well finished and good aesthetic shall be considered. Graphics that look at the partition wall shall have a minimum distance of 3 m. They shall be easily seen and they shall not block fire hydrant access.

Enclosed area can't exceed 30% (thirty per cent) of the total exhibit space of the stand.

Mezzanines built over private space are permitted and they have an additional cost of 30% per m<sup>2</sup>. They shall only be used as customer's reception. A drawing of the mezzanine and the structure to build shall be submitted to the Organizer Committee for approval.

Fire hydrant network installed within the premises shall not be covered by any sign or panel or rest against electrical lighting, cabinets, switches, etc and shall always be accessible at all times.

Only light elements shall be fixed with double-sided tapes that can't damage partition walls.

Drilling, hammering, screwing or cutting are banned. If a partition wall is damaged, exhibitor will be charged. Mounting shall be authorized by the Technical Management.

Technical drawing of the space booth bought can only be requested by the exhibitor to the Technical Management and exhibitor can hand it over to any supplier. Information shall be not delivered directly to any booth constructor.

Exhibitor shall dismantle booth space and deliver to the official service organizer of FIMAQH within terms that shall be informed in due time. If terms are not fulfilled, exhibitor shall be fined and charged for extra costs such as rented space by the FIMAQH organizer.

**In order to preserve the whole image of the show, and interests of each member, the Organizer Committee established that any exhibitor that do not finish construction of the stands within the established terms and circular notes shall be subject to a 20% fine of the contracted allocated per day of delay, as of the opening of the Show. The term “without being finished” is applied to the stands that have unfinished woodwork or steelwork, even they are structural or formal or decorative; carpeting; electrical installation, painting, graphics or photomontage; equipment entry, materials and/or exhibition elements and/or decoration or setting.**

COMPANIES ARE RESPONSIBLES FOR MANTLING AND DISMANTLING OF BOOTH AND ALSO FOR MATERIAL SCRAPS AND/OR SURPLUS THAT GENERATE THEIR CONSTRUCTION AND DISMANTLING OF THEM. EXHIBITOR SHALL ENSURE COMPLIANCE WITH REGULATIONS, OTHERWISE SHALL PAY FOR THEM.

### **1.2 Plans:**

It is compulsory to submit plans as stated in the “SCHEDULE TIME” of FIMAQH 2022 in due course and form to the following e-mail address: [tecnica@fimaqh.com](mailto:tecnica@fimaqh.com) in Autocad format (dwg extension) and the following information shall be included: plant and machine layout (upper view), elevation (side view), 2 perpendicular cross sections in important places and machines layout. Dimensions and materials to be used shall be informed as well as posters and private rooms. All images (renders) necessary for a better reading and comprehension of the project shall be attached in jpg or pdf extension.

Admission to the Show is not permitted without technical approval of drawings.

The main aim of drawing presentation is to reveal dimensional or design and/or regulation errors before the stand construction that could generate delays and problems to the exhibitor.

The Technical Management will notify the exhibitors about the drawings observed but errors in the stand projects because of ignorance or errors of the regulation interpretation are exhibitor’s responsibility only. So, please transfer this responsibility to your stand designer or producer.

### **1.3 Frontages**

Each frontage of the booth shall not be closed continuously with opaque materials in a proportion higher than 30% of its length and shall not exceed 50% of the total length if material is discontinuous.

Higher proportions are allowed if they are built with transparent materials that shall not be covered with graphs, shelves or any other elements.

**Closed frontage is considered when elements built and/or ornamental surpass 1.5m height that are measured from the floor of the pavilions or have a setback lower than 1m measured from the front line.**

### **1.4 Mezzanines**

Exhibitors that want to build mezzanines in their stands shall consider:

1. Mezzanines shall support a minimum overload of 500 kg/m<sup>2</sup>.
2. Useful width of stairs shall have a 0,90m minimum.
3. The tread shall not be lower than 0.28m and the riser not higher than 0.17m
4. Mezzanines and staircase/s shall have a minimum distance of 1m from the partition walls of their neighbors. Any visual annoyance to your neighbor shall be void.
5. Handrails shall have a minimum 0.90m height.
6. Maximum height of the mezzanine shall not exceed 3.20m and graphics and/or banners shall not exceed maximum permitted building height.

All exhibitor that build a mezzanine in the stand shall comply with all requirements of this Technical Regulation and they shall also present contour drawing, specify areas and withdrawal, materials used to build and attach a structural calculus and a diagram of loads that shall be signed and executed by a professional registered with certificate of authorization (Engineer of Architect) with qualifying enrolling of Buenos Aires Province 30 days before FIMAQH.

### 1.5 Hanging of structures and/or elements

If you need to hang one or more metallic beam or elements of the premises structure or structures of the premises structure, you shall comply with:

- a) Request hang points that affect the area to the Technical Management .
  - b) Present documents to be approved to the Technical Management
- Documents of the plant and view.
  - Weight per knot calculus. The premises allows up to 100 kg per knot.
  - Certificate issued by professional enrolling in Buenos aires Province.

#### NOTE:

For all structures and/or elements to be hanged to the reticulated metal structure of the pavilions, a drawing of the **Plant to be hanged** shall be submitted. It shall describe elements to hang and be certified by a registered professional (Engineer or Architect) with a corresponding calculation report signed. The information shall consider the following elements:

Drawing and Format: 2 (two) printing drawings (A3 format, at least) on which shall be stated:

- Number of Stand and Name of the Exhibitor Company
- Name, Surname and professional register number of the responsible person (The responsibility of the professional will be as structuralist and executor and shall be stated on the corresponding drawing) that will act as structuralist and executor of the plant to be hanged.
- Plant and Section with scale indication.
- References of the elements supported and to support: Manual or motorized Spool donkey , chains, towropes, elements to be used in hanging, type of beam, model, material, others.
  - It shall also be specified: lighting, panels, banners, devices or decorative elements, support structures, secondary beams, audio/video, others.
- Total weight of structure or set to be hanged.

Calculation report signed by a registered professional.

All elements shall consign reference, model and weight to be considered in the calculation report of the drawing to present.

#### Regulations:

Support elements shall only be hanged by the lower junction of the reticulated beams of the ceiling structure of the pavilions that are ready for each purpose. In any case it shall be permitted hanging by the horizontal netting of the cord of the structure. If by a design question or lay-out the junction position would not be convenient, a complementary support structure shall be added to the junction and then, another one that allow to reach to the required place by the lay-out display (transition structure).

Maximum weight admissible of 80/100 Kg/knot it shall be informed in each case.

All support elements as beams,etc. and to be supported as lighting elements, etc shall have an additional security towrope so that it can guarantee not to fall free or detach due to a fixing failure, setup or material fatigue. The professional shall be registered and have a certificate of authorization when signing. The responsibility shall be structuralist and executor and shall be responsible of the state, preservation and validity of the material used (this mean that the elements to use shall not have aging wear or use wear, etc.)

### 1.6 Machine lay-out

If machines and devices exhibitted will be in service, they shall be at least 0.40m away from the front of the stand. For safety reasons, minimum distance among elements within the stand is 0.60m. **Exhibitor is responsible for observing and enforcing regulations for safety reasons.**

Exhibitors shall guarantee free movement in adjacent aisles near their stands, and shall also avoid crowding, otherwise the Organizer Committee shall request them to stop activity.

Exhibitor shall observe maximum admissible load of 2 kg/cm<sup>2</sup> on the floor if machines are exhibitted. If they weigh more than specify, weight shall be distributed by arranging them on sheet iron.

Legs or metal supports of machines shall not set on the ground directly, they shall be protected with any element (wood or rubber floor or carpets) from deterioration that can be caused.

Stands provided with partition wall panels shall have a 2.5m height. Partition walls shall be white color, 1.0m width from one axis to another one of a column. They shall not be used as support of shop windows, or constructions or any other element.

Elements shall be fixed with double-sided tapes that can't damage partition walls. Drilling, hammering, screwing or cutting are banned. If partition wall is damaged, exhibitor will be charged. Mounting shall be authorized by the Technical Management.

Technical drawing of the stand bought can only be requested by the exhibitor to the Technical Management and exhibitor can hand it over to any supplier. Information shall not be delivered directly to any stand constructor.

Exhibitor shall dismantle stand and deliver to the official Administration of FIMAQH within terms that shall be informed in due time. If terms are not fulfilled, exhibitor shall be fined and charged for extra costs that FIMAQH shall assume such as fines and/or rented space.

### **1.7 Electrical installation**

It is mandatory to comply with due term and send through our Web page [www.fimaqh.com](http://www.fimaqh.com) FORM N° 7 "REQUEST OF SERVICES" before February, 28th. 2022.

Electrical power available is alternating current 220/380V and 50 Hz. Electric power shall be supplied to exhibitors through cable boxes and or aerial boxes (located on the pavilion beams). Exhibitor shall dispose at least 25m of feeder cable. Cable shall keep double covering along its way and shall not keep any single-tubular conductor cable at sight. If cable clips are needed, they shall be placed inside cable box.

Each exhibitor will be responsible for the installation of his stand and shall consider the following:

An entry cable box is needed. Cable laying shall feed power supply and illumination independently. Cable boxes shall have circuit breaker and thermomagnetic protection (without exception) according to the power supply installed. Cable box shall be provided with a double-sheated cable (power cord type, Sintenax ® or similar low lead cable) with enough sections for the planned consumption, or a minimum section of 2.5mm<sup>2</sup> so that it can reach to the connection point before mentioned in only one piece and avoid contact with a sharp surface that can affect insulation.

Organic cable in PVC insulated without lead IRAM Standards 2183 or underground extra flexible cable shall be used. It is forbidden to use parallel cable or one sheath cable.

The FIMAQH personnel is the only one authorized to make electrical connection within the cable boxes of the premises and the only one who allocates electricity in the show. Mono phase service connections are allowed for power supply lower than 3 kW. For higher than 3 kW, service connections shall be three phase. Consumptions between mono and three phases shall be balanced so that any unbalanced can be generated.

It is compulsory to use green-yellow color for ground cable and light blue for neutral cable.

It is mandatory to use conductors for the power supply from the entry cable box to every switch of each motor, starter with circuit breakers of motor that consumes 10 HP or more and security devices for each of them. Machines operating at 7 HP shall have a star-delta start. All machines must be ground connected and the ones installed on the floor or within reach of people shall be protected against direct contact.

Consumptions higher than 60kW shall be informed in advanced to the Organizer Committee since additional layings shall be foreseen. Machines that consume 30 kW or more shall be also informed at the moment of requesting power supply.

Ground cable shall have a minimum section of 2.5 mm<sup>2</sup> and shall support short circuit electricity of installation. It shall not have any section and shall not go through the differential switch.

All metallic structures, supports, bases, columns, etc. of equipment or electrical devices and booth structure shall be ground connected.

### **1.8 Fire precautionary measures**

Exhibitors shall have available within its booth one fire extinguisher and shall be used quickly if needed, he is the only responsible of installation and shall verify state and due dates of them. The fire extinguisher shall be a dry chemical-type fire extinguisher (class A, B and C) of 5 kg per stand. It shall be easily visible and all staff of the stand shall be able to use it quickly and efficiently if the situation demands an immediate solution.

The Bicentario Park authorities through their Security and Industrial Hygiene Department reserves the right to ask for additional equipment and/or modify or require different equipments of the ones provided by the exhibitor if the fire risk or fire load demand.

- ✦ Stands up to 25 m<sup>2</sup>, one (1) 5 kg fire extinguisher
- ✦ Stands from 26 to 100 m<sup>2</sup>, two (2) 5kg fire extinguishers
- ✦ Stands from 101 to 300 m<sup>2</sup>, three (3) 5kg fire extinguishers
- ✦ Stands more than 300 m<sup>2</sup>, one (1) 5kg fire extinguisher each 100 m<sup>2</sup>

### **1.9 Security and Hygiene and Mounting Regulations**

**Every person that come into the show premises during mantling and dismantling shall be protected with helmet and security shoes without exception.**

If fabrics, carpets, MDF or similar elements shall be used, the Exhibitor shall show updated flame proof certificate of them before entering to the premises. This certificate shall be endorsed by the National Institute of Industrial Technology (INTI, in Spanish) and it shall comply with Level 1 standards.

Certificate's presentation is required not only for the materials that comply with flame proof certificate given from the raw materials (spinning, fibrillation, etc) but also for the ones that are made on the surface after being manufactured. That is, by projecting or spraying a flame proof dilution; in this case it shall also be complied with flame proof certification signed by a Technician or a registered B.S in Security and Hygiene on which it shall be stated the surface treated, guaranteed right dilution and application of material and also present a selling ticket of the product.

If elements have a flame proof process in origin, a selling ticket with a serial number of the material that is stated in the flame proof certificate shall be attached.

If the product is not manufactured in the country, an endorsement certificate signed by the INTI shall be presented. The same criteria shall be applied to any other element that by its main characteristic or fire load can prove risk.

Exhibitor shall comply with Law N° 19587 of Security and Hygiene at Work, decree 351/79 about personal protection (safety helmet, safety harness, safety gloves, safety glasses, safety shoes, etc) of the personnel that will carry out mounting/dismantling or maintenance and it is exhibitor's responsibility to be complied with. It is forbidden to use elements that generate heat, spark and/or radiation and can create a combustion process.

The Show only admits MOUNTING elements but NOT MANUFACTURING. If you need to grind, weld, or spray-paint your furniture, exhibitors, dais, etc, you shall do it in a workshop area outside the Park. It is only permitted to mount them on the premises.

It is strictly forbidden the use of gas cylinder or similar and also flammable liquids in the gastronomic area or in any other catering trade area.

Temporary installations shall be certified by a registered installation professional that can guarantee right installations and enforce regulations.

As of temporary structures are concerned (mezzanines, scenarios, grandstand, elevated dais, technical elements, etc), the exhibitor shall present a report signed by a registered professional (Engineer or Architect) on which it will be stated that regulations and safety are enforced.

The same is also valid for the structures that stockpile materials or gather people or personnel or also those that by their features (height, form, weight, etc) need them.

The ORGANIZER COMMITTEE, PRODUCER, Bicentenario Park authorities or Municipality shall determine if a backup documentation is needed

The Bicentenario Park, the ORGANIZER COMMITTEE and the PRODUCER reserve the right to refuse admission of people and/or elements that do not comply with the above explained regulations and/or its annexes and/or form letters.

If at the moment of mounting or installation of the stand, a failure to comply with regulations is being detected, the ORGANIZER COMMITTEE and/or PRODUCER reserve the right to interrupt electricity supply to the exhibitor and ask for the personnel in the stand to clear the place until the failure is complied.

### **1.10 Entry of vehicles to the premises:**

Any vehicle shall present a valid insurance at the Tecnópolis Premises and show it if it is requested.

**Any damage produced to a vehicle parked in the Technopolis premises shall be covered by the insurance company of the vehicle contracted by the exhibitor and/or by the vehicle that caused a damage. Carmahé organization shall not be charged for any damage.**

## **2. FOOD AND DRINKING.**

It is strictly forbidden to drink or store alcohol beverages and cook inside the booth.

When gastronomy companies or people are contracted within the booth, they shall comply with the Argentine Food Code and personnel shall have a Certificate of Health in force and issued by the Health Secretary of the Municipality of Vicente López county. You should comply with regulations regarding gastronomy stated in the Technopolis Regulations.

**It is not allowed to cook any food within the booths. Food shall be already cooked when entering to the premises.**

## **3. LABOR RISK (PERSONAL ACCIDENTS INSURANCE).**

Each exhibitor shall submit a list of the people that will work in the booth during FIMAQH 2022 until April 11, 2022 **Personal Accident Insurance** with clause of No repetition against:

1. CAMARA ARGENTINA DE LA MAQUINA HERRAMIENTA Y TECNOLOGIAS PARA LA PRODUCCION, CUIT N° 30-55959210-9
2. SISTEMA FEDERAL DE MEDIOS Y CONTENIDOS PUBLICOS, CUIT N° 30-71512142-1
3. GABINETE DE MINISTROS CUIT N.º 30-68060457-2
4. MUNICIPALIDAD DE VICENTE LOPEZ CUIT N.º 30-99900605-8

Personal accident insurance: USD 40,000 and USD 7,000 of medical expenses.

The exhibitor WHO haven't PERSONAL ACCIDENTS INSURANCE can take it in the Registration Office located in Tecnópolis, Zufriategui 4.800, Villa Martelli, from May 6, 2022

## **4. CREDENTIALS FOR MOUNTING AND DISMANTLING:**

Every person that comes into the premises in period of assembly or FIMAQH disassembly shall be credited in the Registration Office located in Tecnópolis, Zufriategui 4.800, Villa Martelli, present the same documentation requested for personal accident insurance in point 3 of this Regulation.

## **5. SECURITY**

The Organization shall provide security is for the purpose of keeping order and precaution in broad terms for the show. Individual security of the booths and its content is the exhibitor's responsibility, so, please, maximize security measures during mounting and dismantling time since thefts increase.

CARMAHE (Argentine Machine Tool Association, Capital Goods and Services for Production) shall not indemnify exhibitor against burglary, theft, fire, lightning, storm, flood, water, humidity, sabotage or any other damage no matter what the cause can be.

## **6. CLEANING:**

CARMAHE shall provide with a general cleaning service of the premises, aisles and common places but exhibitor will be responsible for the cleaning of his booth.

## **7. ARRIVAL AND REMOVAL OF MACHINES IN BOOTHS:**

CARMAHE will offer at no charge forklift and crane services to place machines and equipment on each booth. Machines shall arrive deconsolidated and/or uncrated on the specific dates of mounting. Furthermore, for the benefit of an efficient organization, it is necessary that materials that arrive at the premises shall coincide with the ones detailed by the exhibitor in Form N° 5 "Products Affidavit".

FORM N° 5 "PRODUCTS AFFIDAVIT" THAT REQUIRE FORKLIFT OR CRANES TO BE TRANSPORTED FROM THE TRUCK TO THE STAND shall be submitted on express deadline so that entry of machines to be exhibited can be planned.

Technical Management shall announce dates for arrival of the machines authorized to be mounted into the stand. Each date will be officially informed by pavilion number.

Entry of machines shall be in accordance with shifts given by the Organization. Each shift will be given according to the dimension or weight of machines. Same procedure shall be repeated when dismantling.

Exhibitors that for any other reason do not entry machines according to the before mentioned shifts, they shall enter them if only the Organizer Committee approves it and exhibitor shall be in charge of the additional costs (forklifts and crane service, etc).

Non-fulfillment of removal date of the products exhibited, without authorization agreed, shall imply that CARMAHE is in charge of removal and transporting equipments to a warehouse and exhibitor shall be charged for those movements.

**CARMAHE SHALL NOT BE RESPONSIBLE FOR ANY DAMAGE CAUSED TO THE PRODUCTS FROM RECEPTION UNTIL DELIVERY ON TRUCK.**

Each exhibitor that requires machine and equipment movements shall take a transportation insurance to come into and out of the premises extended to the stand and onto the truck with no repetition clause against:

1. CAMARA ARGENTINA DE LA MAQUINA HERRAMIENTA Y TECNOLOGIAS PARA LA PRODUCCION, CUIT N° 30-55959210-9

2. SISTEMA FEDERAL DE MEDIOS Y CONTENIDOS PUBLICOS, CUIT N° 30-71512142-1

3. GABINETE DE MINISTROS CUIT N.º 30-68060457-2

4. GRUAS DANIELE SRL. CUIT 30-70755850-0

5. MUNICIPALIDAD DE VICENTE LOPEZ CUIT N.º 30-99900605-8

THE POLICY SHALL BE PRESENTED WHEN ARRIVING THE TRUCK TO THE PREMISES AND WITH PRODUCTS TO ENTER. PRODUCTS THAT DO NOT HAVE DOCUMENTATION SHALL NOT ENTER THE PREMISES.

If an accident occurs while movement machines and equipment, exhibitor shall take photographs of it and show them to the FIMAQH's Administration.

**Entry for staff, suppliers, Show personnel:**

**Staff, Trucks, Carriages or any type of transportation: Zufriategui and Blanco de Encalada**

**8. PRODUCTS THAT COME FROM FOREIGN EXHIBITORS:**

Temporary import of products to exhibit shall be made by an Argentine import company addressed locally, without exception.

Temporary products shall only be cleared if they comply with all import legal regulations; otherwise, they will have to return to origin before the temporary import is due.

The temporary import term is fixed by Customs and it will be informed by Circular Note.